

Basic Essay Format Chicago Style (17th Edition) Part 1

Rules

1

Overall Layout

- One inch margins from all sides.
- Font: Times New Romans
- Size: 12pt.
- Use 1/2 inch indent for every new paragraph.
- Use left-justified to organize your text.
- Double-space text.

2

Cover Page

- Cover pages are single spaced.
- Write your title half-way through the page, centered.
- For subtitle, write a colon at the end of your title and continue on the next line.
Write your name, professor's name, course's title, and date. Everything should be centered.

3

Pages

- Number all pages sequentially (Last name is recommend to be included).
- Double spaced.
- 1/2 inch indent at the start of paragraphs.

4

Bibliography

- Write "Bibliography" at the top of the page centered.
- Every entry should follow Chicago guidelines.
- All entries need to have a hanging indentation.
- Double spaced text.
- For the order of information, search for our infographic.

**Check out
our
Reference
page
Infographic!**

For more information on the CDCL :
Social Medias: @CDCL.UPRRP
<https://generales.uprrp.edu/competencias-linguisticas/>

References

<https://research.wou.edu/c.php?g=551307&p=3784272>
<https://www.lipsum.com>
https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html

Basic Essay Format Chicago Style (17th Edition) Part 2

Examples

1 1/2" indent

↳ Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

Double-space

Last Name 1

Single-spaced all text Title: subtitle → Half-way through page

↓

Name
Professor's name
course's title
date

3 → Times New Romans, size 12

On the other hand, we denounce with righteous indignation and dislike men who are so beguiled and demoralized by the charms of pleasure of the moment, so blinded by desire, that they cannot foresee the pain and trouble that are bound to ensue; and equal blame belongs to those who fail in their duty through weakness of will, which is the same as saying through shrinking from toil and pain...

Continue the numbering → Last Name 8

Bibliography ← Title of page must be centered

Grazer, Brian, and Charles Fishman. *A Curious Mind: The Secret to a Bigger Life*. New York: Simon & Schuster, 2015.

↳ Hanging Indent

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