

WHAT ARE THEY AND WHEN TO USE THEM?



THAT

Introduces essential clauses. These clauses give necessary information that is used to specify what it is we are talking about.

For example:

I love the shirt that you are wearing.



REFERENTS

A referent is the person, animal or thing that a word stands for. **THAT** can refer to people, animals and things. **WHICH** refers to things and animals. It can also refer to a whole sentence or clause.

For example: She seems really happy, which is all that matters. (underlined clause is the referent)



THAT AND WHICH

Are relative pronouns used to connect a relative clause to a noun or pronoun. A relative clause contains a subject and a predicate and is used to **specify** which person or thing we are talking about, or to give additional information.

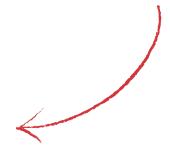


WHICH

Introduces **non essential clauses**, which are clauses that do not alter the meaning of the sentence if they are removed from the sentence.

For example:

The book, which you can find in any **bookstore**, has all the information you need.



COMMAS

DO NOT use commas with essential clauses.

For example:

She is the girl that I told you about.

USE COMMAS with non essential clauses: a pair of commas if the clause is in the middle of the sentence, and use only one comma if the clause is at the end of the sentence.

For example:

The car, which was very expensive, was destroyed in the accident.

For example:

She told them she was busy, which was a lie.